

AN INVITATION TO APPLY FOR THE POSITION OF
**SUPERINTENDENT
OF SCHOOLS**



PULASKI ACADEMY & CENTRAL SCHOOL DISTRICT



**BELIEVE.
THEN ACHIEVE.**



Pulaski Academy & Central Schools

About The District

The Board of Education, community and staff at Pulaski Academy and Central School are committed to providing a high quality education to our students that will prepare them for higher education, meaningful work and life in the 21st Century. Pulaski is located off of Interstate Route 81 (exits 35 and 36), halfway between Syracuse and Watertown. The school system currently serves a student population of roughly 1,050 students. The Lura M. Sharp Elementary School enrolls approximately 450 students in Pre-K through Grade 5, the Middle School approximately 250 students in grades 6-8 and Pulaski High School approximately 330 students. The staff currently includes the Superintendent, Executive Director of Academic and Instructional Excellence, Business Manager, Director of Technology, Elementary School Principal, Middle School Principal, High School Principal, four Department Chairs, 96 teachers and 90 support personnel.

Mission Statement

Our mission is to prepare all students for a constantly changing future by providing the highest quality education in partnership with their parents, staff and community.

School Buildings and Configuration

Elementary School (Pre-K-Grade 5)450 pupils
Middle School/High School (Grades 6-12)580 pupils

Vacancy Announcement

The Board of Education of Pulaski Academy & Central School District is seeking an outstanding educational leader to fill the position of Superintendent of Schools. Christopher Todd, the Center for Instruction, Technology & Innovation's District Superintendent, will coordinate the search process, with the successful candidate appointed by late May or early June 2018.

Compensation

The Board of Education is prepared to offer a competitive, to-be-determined salary, plus a competitive benefits package contingent upon professional qualifications and achievement as an educational leader.



Characteristics of the Ideal Candidate

The Board of Education, on behalf of the community it represents, as well as the staff and students of Pulaski Academy & Central School District, are seeking a dynamic and highly qualified distinguished leader to serve as Superintendent of Schools.

The successful candidate should be a confident and innovative leader who is an effective communicator willing and capable of engaging and challenging students and staff.

The candidate should possess Central Office administrative experience, and hold or be eligible for New York State Administrative certification (SDA or SDL).

In addition, the ideal candidate should:

- ▣ Have command of the ever-changing New York State Standards and Education Law.
- ▣ Be able to implement a positive vision for the future success of students and staff.
- ▣ Have a background in and knowledge of K-12 curriculum.
- ▣ Be approachable, highly visible and willing to make a commitment and investment in the community.
- ▣ Communicate effectively and be an active and engaged listener.
- ▣ Residency required.

Facts and Figures

Number of Teachers: 90

Average Class Size: 20

Annual Attendance Rate:
94%

Expenditures Per Pupil:
\$10,036

Recruitment Timeline

Last date to submit applications..... April 30, 2018
 New superintendent takes officeJuly 1, 2018

Financial Data

Current Budget	\$25,931,000
State Aid	\$16,469,923
Local Tax Levy	\$6,715,046
PILOTS.....	\$243,913
True Tax Rate (per thousand assessed).....	\$23.67
Taxable Assessed	\$285,940,198
Full Value	\$326,097,893

Voter Approval Rate:
School budget vote last year was supported by a 4:1 ratio



Board of Education

A seven-person Board of Education oversees the operations of the District. Board meetings are held on the second Tuesday of each month.

Joel Southwell

Bill Wood

Todd Masuicca

Darcy McCarty

Travis Rice

Joe McGrath

Tom Tighe

About The Community

The Village of Pulaski is situated on the banks of the Salmon River and is the hub of the Pulaski community. The area offers residents the beauty and peacefulness of a rural setting, while maintaining an easy commute between the cities of Watertown and Syracuse. The largest single employer in the community is a global boiler manufacturing company, while numerous smaller employers and businesses provide employment for many local families. The Pulaski area is well known as a sportsman's paradise, with outdoor activities available year-round. Most notably, thousands of fishermen from across the United States and Canada travel to the area each autumn for world-class salmon fishing.

Application Process

Qualified and interested candidates should submit the following information by the close of the work day on April 30, 2018:

- Letter of interest
- Current resumé
- Completed application
- Placement folder
- Academic transcripts
- Copies of administrative certification

All inquiries and application materials should be directed to:

Christopher Todd

District Superintendent

Center for Instruction, Technology & Innovation

179 County Route 64

Mexico, NY 13114

Phone: (315) 963-4222



Pulaski Academy & Central School District

Application for the Position of

Superintendent of Schools

Please TYPE OR PRINT CLEARLY since your application will be duplicated many times.



PERSONAL INFORMATION

Last Name _____

First Name _____ Middle Initial _____

Home Address _____

City/State/Zip _____

Telephone Number _____

Email Address _____

Business Address _____

City/State/Zip _____

Telephone Number _____

Present Employer _____

Title _____ Current Salary _____

Enrollment _____ Budget _____

Number of People Reporting Directly to You _____

New York State School District

Administrator Certificate Number _____

(Please enclose copy of SDA or SDL certificate.)

Please mail letter of interest, current resumé, completed application, placement folder, academic transcripts and copies of administrative certification to:

Christopher Todd
District Superintendent
Center for Instruction,
Technology & Innovation
179 County Route 64
Mexico, NY 13114

*Application deadline is
April 30, 2018*

Pulaski Academy & Central School District is an Equal Opportunity Employer, is in compliance with Title IX of the Educational Amendments of 1972 and does not discriminate on the basis of race, color, religion, sex, age or national origin.

EMPLOYMENT HISTORY

Please list all career experience in chronological order beginning with your present position. Please include both school and nonschool experience. Please attach an additional page if necessary.

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

MILITARY EXPERIENCE

Branch of Service _____ Rank/Specialty _____

Dates of Service: From _____ To _____ Discharge Type: _____

CERTIFICATES

Title of Certificate _____

Date Issued _____ Expiration Date _____ Valid in State of _____

Title of Certificate _____

Date Issued _____ Expiration Date _____ Valid in State of _____



EDUCATIONAL & PROFESSIONAL PREPARATION

Undergraduate Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

Graduate Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

Post-Graduation Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

REFERENCES

Please provide four references who are familiar with your recent work achievements. Include the names of at least two current or past school board members.

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

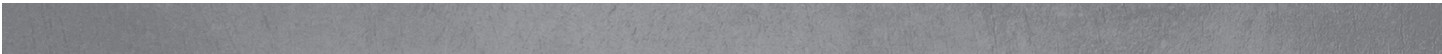
Present Address _____

Email Address _____ Home/Business Phone _____

ESSAY QUESTION

Please compose the following essay on a separate sheet of paper and enclose with your application.

Identify how your professional background combined with your skills and attributes has prepared you to lead the Pulaski Academy & Central School District through rapidly changing times.



BACKGROUND INFORMATION

1. Are you a United States Citizen? Yes No
2. Have you ever been fingerprinted for the purpose of employment? Yes No
3. Have you been cleared by NYSED for teaching? Yes No
4. Are you legally eligible for employment in this country? Yes No
5. Can you physically perform the essential functions of the position for which you are applying either with or without a reasonable accommodation ? Yes No

If the answer to any of the following questions is "yes", please attach an explanation for each "yes" response to this application.

6. Have you ever been convicted of a violation of law? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment) Yes No
7. Have you ever been found guilty of charges pursuant to New York State Education Law 3020-a? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment) Yes No
8. Have you ever been dismissed from a position, or resigned to avoid dismissal? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment) Yes No
9. Have you ever received an unsatisfactory rating in conjunction with any pedagogical or school administration employment? Yes No
10. Have disciplinary charges ever been proffered against you by an employer? Yes No

WAIVER AND RELEASE FOR APPLICANT BACKGROUND CHECK

By signing below, I, _____, hereby authorize the Center for Instruction, Technology & Innovation (hereafter known as "CiTi") acting on behalf of Pulaski Academy & Central School District (hereafter known as "the District") to verify and investigate all statements I have made on the employment application, related papers and in interviews. I authorize CiTi to contact all employers and personal references listed on my employment application. In addition, I authorize all individuals, schools and employers mentioned on my employment application to freely provide any information requested that may be relevant and helpful in making a hiring decision. I release any such individuals, schools and employers from any and all legal liability or damage for disclosing any information about me. In addition, I understand that if this form is not signed and submitted with the appropriate completed application form, I will not be considered for employment by the District.

Signature _____ Date _____

APPLICANT'S STATEMENT

I certify that all statements herein are true, accurate and complete, and I understand that any false, misleading or willful omissions shall be just cause for dismissal or refusal of employment.

Signature _____ Date _____